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LIVERPOOL HOPE UNIVERSITY

SENATE 9th November 2022

PRESENT: Professor G Pillay (in the Chair), Dr P Haughan (Vice-Chair), Associate Professor G Anderson, Mr M Beecroft, Ms S Beecroft, Dr N Buckley, Professor W Blazek, Professor D Bolt, Dr C Boyle, Professor M Brennan, Associate Professor M Carey, Professor Carroll-Meehan, Dr J Clear, Dr S Corbett, Professor G Cuthbertson, Professor S Davismoon, Mr J Ellison, Professor B Evans, Professor N Ferguson, Dr A Foulkes, Ms S Haimes, Dr J Hogan, Ms S Kelly, Professor O Khaiyat, Professor M Lavalette, Associate Professor M Littler, Ms G Mair, Dr J Malone, Ms Z Marshall, Professor S Marwood, Professor P McGrail, Ms E Meharry, Dr D Merryweather, Ms S Murray, Professor A Nagar, Professor G Paramei, Ms M Pearson, Dr F Pogson, Professor D Reid, Ms T Ramsey, Mr B Ricketts, Professor F Rizzuto, Associate Professor D Roche, Mr D Sennett, Professor S Shakespeare, Dr F Su, Mr N Thorley, Ms O Vann, Professor C Wakefield, Dr C Walsh, Associate Professor P Xenitidis (51 Members)

By Invitation:

Mr D Dykins (Secretary and Minutes)

APOLOGIES: Associate Professor M Baxendale, Dr W Bignold, Ms J Burgess, Mr A Catterall, Professor Rosanna Cousins Professor S Kelly, Professor N Donnelly, Mr I McKenna, Associate Professor C Penketh, Ms C Vitti

The Chair welcomed new Senators to their first meeting.

1. Minutes of the previous meeting

The minutes of the meeting of Senate held on 22nd June 2022 were **APPROVED** as a correct record.

2. Matters arising

All matters arising were covered in the main agenda.

3. Vice-Chair's Report

The Chair invited the Vice-Chair, Dr Haughan, to report on management decisions taken between meetings of Senate.

Covid H&S Guidelines: Heads and Directors have been given guidelines which are based on the latest advice from the government.

Appointments of Visiting Academics and Fellowships: Dr Steve Lucas will be an

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honorary research fellow attached to Social Sciences for 12 months

Appointments of Professor Emeritus:

Dr Haughan proposed that Senate award the title of “Professor Emeritus” to Professor Daniel Jeyaraj. She noted that Professor Jeyaraj facilitated multiple partnerships with faith communities in Liverpool and like-minded institutions overseas and became the first director of the Andrew F Walls Centre. Professor Jeyaraj looks forward to continuing the activities of the Centre.

She also proposed that Senate award Professor Emeritus status to Professor Bill Blazek. Professor Blazek has made a significant academic contribution to Liverpool Hope and the broader academic community and would like to remain involved in areas such international recruitment, postgraduate Research supervision, training, workshops, staff mentoring, research support, and collaborations.

Members unanimously **APPROVED** the appointment of Professors Jeyaraj and Blazek as Professors Emeriti.

Building Update and Infrastructure

Dr Haughan noted that the IQ Building is taking shape, with the steel infrastructure recently installed. She also highlighted concerns with the IT infrastructure and cyberattacks. Senators will be aware that all UK institutions are under particular threat and several universities have succumbed to an attack. It is important that we remain vigilant, particularly around unsolicited emails, links and attachments.

OfS Matters

Dr Haughan advised that a number of workshops have been carried out on B3, TEF and APP with academic and operational leaders. There remain concerns about retention and Senators are reminded of the importance of continuation (movement to the next level) for the University's returns to the OfS.

Women in Leadership

Dr Haughan highlighted the project she has been leading on, looking at factors that may be hindering applications from women to more senior roles at the University. The first report has been published and agreed recommendations are currently being reviewed for action.

Industrial Action

It is anticipated that there will be strike action in the coming weeks. The University aims to continue delivering courses as best as it can during this time.

Cost of Living increase/Support for Students

The Cost of Living Crisis was discussed throughout the month of September at USET, and measures were agreed to provide students with useful information about sources of support including in relation to food. The University has also reviewed the timetable to create space to allow students who need to work to do so. The Hardship fund has also been increased.

University Networking Event

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Following on from the successful event where councillors and MPs visited the University before the summer, Professor Lavalette has organised another networking event which will take place on Friday 11th November, and will follow a similar structure to the MPs event, but this time with business leaders. It will take place in the Eden Building.

Partnerships

The Network of Hope now comprises Holy Cross College only; Carmel College has not been able to recruit and are unlikely to re-join the network. Spurgeon's College were unable to recruit sufficient student numbers again this year so the University is not pursuing the partnership.

Accreditations

Dr Haughan updated on the following:

- ACCSB: work is underway for an interim review in June 2023.
- ICAEW (Institute of Chartered Accountants in England and Wales) has been awarded to Accounting & Finance courses giving dual accreditation with ACCSB.
- ITT Accreditation: work continues so that requirements are fulfilled for 2024 following the successful bid earlier this year. The Ofsted report of the inspection in June is now available on the Ofsted website.
- BDA (British Dyslexia Association): accreditation is being sought by PLD for a 30-credit Level 4 course.
- CMI: scoping is underway for accreditation for the BA Business Management

2023 Applicant Days

These are scheduled as follows:

25th February 2023
18th March 2023
29th March 2023 (Virtual Event)
22nd April 2023

Open Days

These are scheduled as follows:

19th November 2022 (Virtual Event)
30th November 2022
3rd December 2022
14th December 2022 (Virtual Event)
23rd and 24th June 2023
7th October 2023
28th October 2023
18th November 2023
29th November 2023
13th December 2023 (Virtual event)

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4. Secretary's Business

Members had received the Report on Student Appeals, Complaints and Discipline 2021/22 for information. Mr Ricketts noted that there could be issues around consistency with the revised Academic Appeals process. This could be helped with training on the policy. Dr Haughan said that they would be keeping the new policy under review.

Committee Reports

5. Research Committee

Members had received the minutes of the meeting of Research Committee held on 26th October 2022. Professor Nagar highlighted that funding bodies are undertaking a review of REF and research assessment in general under an initiative entitled the Future Research Assessment Programme (FRAP); we are waiting for the outcome of this which is expected to be known by December. However, work on the next research assessment has already started and Professor Nagar is seeking ideas for updating the University's Research and Scholarship Development Plan (R&SDP) document and has had useful visits to Schools and Departments with a view to keeping the momentum going and opening up the consultation to update the R&SDP. He also noted the launch of the next round of the Vice Chancellor's Doctoral Scholarships; this is already being publicised and a process for interviews agreed.

On the Reports from Centres, the Desmond Tutu Centre is involved in Intercultural Dialogue Facilitation Training and Seminar and is engaged with initiatives of change. Dr. Abraham Ng'ang'a is the new coordinator for the Andrew Walls Centre and Dr Ng'ang'a has already provided a report with a newsletter. Professor Nagar noted that Professor Brennan suggested that Centres engage more widely. Areas such as conflict resolution and African & Asian Christianity via the Andrew Walls Centre have a wide range of resources and special archival collections in our Library that are not limited to just these areas. Professor Nagar agreed that these are strategic centres and could be further exploited. Dr Ingrid Walls will be delivering a presentation to Humanities which will help to promote the materials available.

Professor Nagar said that the devolved Research budget based on the output profiles was a better reflection for the purpose of the distribution of QR funds. There had been 13 external bids awarded totalling £145k, and a Knowledge Exchange Capacity bid had been submitted to the InnovateUK which Professor Nagar was optimistic would be successful and would help increase the University's Knowledge Exchange capacity building. The next round of the KEF3 has been announced today with a submission deadline of 29th March 2023. HEBCIS data is currently being prepared to submit.

Professor Nagar noted from the Research Degrees Sub-Committee that Newman University were under a sub-contractual agreement until now and have recently gone through a Validation process which will give them more autonomy and allow them to prepare for their aim to achieve RDAP in future. He also advised that Professor Neil Ferguson is the new Chair of the University's Research Ethics Sub-Committee, and reported that feedback from the second of the Level I Scholarships scheme confirmed that students had benefited greatly; this was being captured for the University's TEF submission.

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6. Academic Committee

- (i) Members had received the minutes of the Academic Committee held on 19th October 2022. Dr Haughan drew member's attention to the ARE reports which are being reviewed alongside the External Examiner Reports. She noted some issues related to software licenses raised by examiners and reminded Senate that there has been a recent internal audit which, amongst other things, looked at any issues related to IT based learning resources. The review of the Learning, Teaching and Assessment Strategy is underway and the University has established a working group led by Ms Murray to draft the University's TEF submission. Dr Bignold is working with the Students' Union on their element of the submission. Continuation remains a concern from Levels C to I and this could affect University metrics for OfS submissions. She noted that the University had stopped using emergency regulations which has caused some challenges for students.

The University has now received guidance for NSS 2023. Dr Haughan advised that the question bank has changed and she will be writing to colleagues shortly about this.

Dr Haughan highlighted the courses that had been approved and re-approved and noted that in addition to those listed in appendix 1, the BAC Media and Communication Major had been approved for 2022-23. She also advised that several external examiners had been allowed to extend beyond their normal term of appointment because of new accreditation documentation (appendix 2).

Senate **APPROVED** the recommended courses and external examiners.

- (ii) Terms of Reference for School Academic Committee: Members had received the revised ToR for School Academic Committees.

Senate **APPROVED** the ToR for School Academic Committees.

- (iii) Degree Outcomes Statement: Members had received the Degree Outcomes Statement. Minor amendments were made prior to the publication of the statement which were approved over the summer but the University was given further instructions after it was published. It was noted that on degree inflation, HEIs were being closely scrutinised but there is minimal inflation at the University so this should not be an issue. Dr Walsh said that the University will review its dual algorithm once the final outcomes from the 2021/22 academic year are available. The Chair suggested that Network of Hope students should not be separated in the final version, and the sector average should also be included.

Senate **APPROVED** the Degree Outcomes Statement with minor amendments.

- (iv) Academic Term Dates for 2024-25: Members had received the revised dates for 2024-25. Dr Haughan explained that at the last Senate meeting, the Academic Committee were asked to review the drift that was occurring with the start date in 2024-25, so the proposal is that everything is moved forward a week. Professor Lavalette said that placement dates in the current academic year 2022-23 for Social Work were proving problematic and he was negotiating with local partnerships to amend these for Levels H and M2 to start the week commencing 6th March 2023.

Senate **APPROVED** the revised dates for 2024-25.

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- (v) Student Protection Plan 2022-23: Members had received the Student Protection Plan which included minor cosmetic changes.

Senate **APPROVED** the Student Protection Plan.

Policy Updates:

- (vi) Completion of Level M of an Integrated Masters Award: Members had received the Completion of Level M Integrated Masters Award regulations. Dr Walsh said that the policy was being introduced to cover up a minor loophole with the current process where it was not clear what happened to students who did not complete at the first attempt in their 4th year. The policy aligns with UG regulations.

Senate **APPROVED** the Completion of Level M of an Integrated Masters Award regulations.

7. Chair's Business

The Vice Chancellor advised that arrangements were being put in place for the arrival of the new Vice Chancellor, Professor Ozanne, on 1st March 2023. Dr Haughan has been appointed to be acting Vice Chancellor in January and February. He said that the University would be supporting Dr Haughan as she takes the University forward, though he acknowledged that with the current climate this would be challenging.

Mr Beecroft reiterated that there had been two cyberattacks last month, and that we had been one of 5 universities attacked. These had had a small impact on the University website and SITS. Staff and students would not have noticed though these attacks are serious and he asked that all staff remain vigilant.

The Chair noted that there were two inaugural lectures scheduled this term, for Professor David Reid and Professor Cate Carroll-Meehan.

On 1st December the Christmas lights will be switched on and there will be a service on 7th December to celebrate Professor Pillay's time at the University. On 16th December there will be a party for all staff.

Foundation Day will take place on 25th January at 2 pm and all colleagues are welcome to attend. Winter Graduation will take place on 26th January at 12 noon at the Metropolitan Cathedral.

As this was Professor Pillay's last Senate Meeting, Senators thanked him for his dedicated service to the University.

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Appendix 1: Curriculum Matters

Course approvals and reapprovals

- BAC/BScC Major in Computer-Science
- BSc Computer Science
- BAC/BScC Major in Information Technology
- MSc Advanced Computer Science
- MSc Data Science
- MSc Robotics Engineering
- MSci Artificial Intelligence (undergraduate provision)
- BSc Artificial Intelligence
- MSci Data Science (undergraduate provision)
- MSci Software Engineering (undergraduate provision)
- BEng Software Engineering
- BSc Software Engineering
- BSc Psychology
- MSc Psychology*
- BAC/BScC Major in Psychology
- BAC Media & Communications for delivery at Spurgeon's College
- BSc Sport and Physical Education
- Law (Undergraduate Major)
- LLM By Research International Cyber Law and Policy
- BSc Sport Psychology
- BSc Sport and Exercise Science
- LLB Law
- BAC Special Educational Needs
- BA Special Educational Needs & Disability Studies
- BEng Electronic and Computer Engineering
- BEng Robotics
- MPsych
- BAC Contemporary Performance
- BAC Digital Creativity
- BAC Contemporary Fashion Design
- BAC Media and Communication

Appendix 2: External Examiner Appointments

Subject	Name	Institution	Commence	Comments
BA Social Policy MA Social Policy	*Dr Jonathan Pratt	UCLAN	June 2022	APPROVED

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SD Primary	*Ms Kate Glanville	Sunderland University	June 2022	APPROVED
English Literature BA and Major	Dr Cassie Gorman	Anglia Ruskin University	September 2022	APPROVED
BASH Drama & Theatre Studies, BACORE Drama	Dr Matt Smith	University of Portsmouth	September 2022	APPROVED
English Language BA and Major	Dr Sara M. Pons-Sanz	Cardiff University	September 2022	APPROVED
Philosophy and Ethics (Major) Philosophy, Ethics and Religion (Single Honours)	Dr Danielle Sands	Royal Holloway	October 2022	APPROVED
BAQTS 3-7/5-11	**Mr Chris Warnock	Northumbria University	September 2022	**See note

Subject	Name	Nature of Request
BA Hons Early Childhood	*Dr Jo McNulty	REALLOCATION OF DUTIES
PGCE Secondary Art	Ms Amy Lilley-Stewart	EXTENSION OF TENURE
PGCE Primary	Ms Alison Griffiths	EXTENSION OF TENURE
PGCE Secondary Science / Lead Examiner	Dr Leigh Hoath	EXTENSION OF TENURE
PGCE Secondary Languages	Ms Clare Stenning	EXTENSION OF TENURE
BA Politics and International Relations Major and Single Honours MA Politics and International Relations MA Contemporary European Affairs	Dr Greig Charnock	REALLOCATION OF DUTIES
MMin	*Dr Todd Klutz	EXTENSION OF TENURE